



## Required Notification to Employees of the Availability of Unemployment Compensation

Unemployment Insurance (UI) benefits are available to workers who are unemployed and who meet the requirements of state UI eligibility laws. You may file a UI claim in the first week that employment stops or work hours are reduced.

For assistance or more information about filing a UI claim, call 800-939-6631 or go to <https://www.twc.texas.gov/jobseekers/unemployment-benefits-services>.

You will need to provide the Texas Workforce Commission (TWC) with the following information for the state to process your claim:

1. Your full legal name;
2. Your Social Security Number; and
3. Your authorization to work (if you are not a U.S. Citizen or resident.)

The unemployment claim application requires additional information not listed above.

- To file a UI claim online, visit our website, <https://www.twc.texas.gov/jobseekers/unemployment-benefits-services>. Filing online is available 24 hours a day, seven days a week.
- To file a UI claim by phone, call 800-939-6631 during normal business hours. You will need to speak with a customer service representative/agent in order to file a claim by phone.
- If you have questions about the status of your UI claim:
  - **FASTEST OPTION:** You can review your claim information by logging into <https://www.twc.texas.gov/jobseekers/unemployment-benefits-services>;
  - Call the TWC Claim Center at 800-939-6631.